



Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
May 8, 2013

ATTENDANCE

Citizens' Efficiency Commissioners

	Jeff Adkisson	X	Marilyn Kushak
X	Daniel Cadigan		Frank McNeil
X	Jim Cimarossa	X	Mike Murphy
X	Josh Collins	X	Drinda O'Connor
X	Jerry Crabtree	X	Robert Plunk
	Gary Crompton	X	Kent Redfield
X	James Donelan		J. D. Sudeth
X	Kevin Dorsey		Kenley Wade, Sr.
X	Cliff Erwin	X	Joan Walters
	Lee Fields, Jr.	X	Robert Wesley
X	Bob Gray		
	Karen Hasara		

Others

Norm Sims- SSRPC

Jeff Fulgenzi- SSRPC

Amy Uden- SSRPC

Jessica Mills- Leadership Springfield

Meghan Karhliker- Leadership Springfield

Drew Long- Leadership Springfield

Steward Sandstrom- Leadership Springfield

Carol Kulek- volunteer

_____ - Academy of Lifelong
Learners

I. CALL TO ORDER

Vise-Chairperson Mike Murphy called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners and guests.

II. APPROVAL OF MINUTES

Vise-Chair Murphy asked for approval of the April minutes. Mr. Josh Collins made a motion to approve the minutes. Mr. Jerry Crabtree seconded the motion and the minutes were approved

III. SPECIAL PRESENTATION:

Ms. Marilyn Kushak introduced the members of the Leadership Springfield team. The team presented on the project they had assembled in response to the CEC's project proposal for a guidebook and web portal connecting local businesses to local government procurement processes. The group had selected a sample of municipalities, special districts, and other units of government, and had interviewed them regarding their purchasing processes to provide an illustrative set of information for local businesses attempting to meet local government procurement needs. The Leadership Springfield team noted several observations related to procurement practices in local governments generally. They found that procurement is seldom proactively managed for local purchasing or joint procurement. They also indicated that there is little consistency in local procurement practices across local

governments. The group provided an overview of the Chamber of Commerce's member RFP center, which is also open to local governments to assist them in finding local vendors. They discussed the possibilities provided by this portal, and indicated that they would be assembling additional educational materials to raise local awareness of the portal.

IV. REPORTS OF OFFICERS AND COMMITTEES:

Vice-Chair Murphy then invited officers and committee chairs to report on recent activities for their committees:

Report of the Chair:

Vice-Chair Murphy reported briefly on the public outreach efforts Chair Hasara had undertaken since the last meeting, including presentations to two trades and labor groups and the Academy of Lifelong Learners. He then raised a discussion related to holding a CEC meeting in the evening in upcoming months in order to provide opportunity for those who work during the day to attend. The Commission agreed that this may be beneficial and tasked the Executive Committee with scheduling an appropriate date for such a meeting. The group also discussed the need to schedule a meeting with the regional mayors in the coming months in order to welcome and assist newly elected mayors and village presidents.

SSCRPC staff indicated that additional information will be forthcoming soon related to Indianapolis trip dates. Mr. Norm Sims also discussed the Government Accountability Office article that had been shared with the CEC. It includes materials on performance measurement, budgetary trends, and the potential impact of changes in health insurance.

Administrative, Management, and Budget Committee:

Committee Chair Kushak provided a brief update on her committee's projects in addition to the Leadership Springfield cooperative project on joint purchasing. The Committee continues to look into state mandated publications, as well as possibilities related to back office functions. She indicated that Mr. Dan Cadigan had also provided a document on Local Government Debt Recovery possibilities for review.

Chair Kushak then presented the following finding from the Administrative, Management and Budget Committee, which was the product of its investigations in recent months, including a presentation from the CIEDA:

Many local governments issue bonds and use other similar financing mechanisms to fund local needs such as capital projects. The Administrative, Management, and Budget committee is aware of financing tools available to local governments to reduce their investors' tax liability. There are also indications that local governments may be able to reduce interest rates and administrative burdens in the bonding process through cooperative action. The committee requests full support of the Commission to further investigate the potential for cooperative financing among local governments.



Ms. Kushak made a motion to approve the finding. Mr. Donelan seconded the motion and the finding was approved.

Next Committee Meeting: Monday, June 10, 2013, 11:30 am; SSCRPC Conference Room 212.

Community Development Committee:

Chair Cliff Erwin indicated that his committee continued to examine the building permitting process in the last month, and would hear a presentation from SmartGov, a project tracking system, the next day.

He indicated that the bulk of his committee's work that month had been in developing the recommendation on higher education, and that they would present on that recommendation under "New Business."

Next Committee Meeting: Thursday, May 9, 2013, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

Public Safety Committee:

Committee Chair Bob Gray explained that his committee had heard a presentation from the Chatham Fire Protection District at its last meeting. Chatham Chief Philip Schumer had suggested that the committee look into cooperation in the southern portions of the county, and had indicated that Chatham had the capability to handle fire protection functions for the others in that area. Chair Gray noted that the committee will be researching this issue in conjunction with its prior research projects.

Next Committee Meeting: Wednesday, May 22, 2013, 3:00 pm; Sangamon County Farm Bureau

Public Works Committee:

Committee Chair Jim Donelan presented and explained three findings from the Public Works Committee.

The first finding regarding Fleet Maintenance Supply and Inventory Management Systems is as follows:

Many local governments have substantial expenses related to inventory and supply, particularly in the area of fleet management and parts, but inclusive of other equipment and supplies as well. "Just-in-time" inventory and other supply management systems can be helpful in reducing costs associated with excess, undocumented, or obsolete inventory. The City of Springfield has recently, as part of its garage consolidation efforts, endeavored to explore opportunities for addressing these issues through privatized supply management arrangements. The Public Works Committee requests the full support of the commission to



further explore alternatives for inventory management, obstacles and incentives for cooperation among relevant players such as labor and management groups, and opportunities for expansion of existing efforts to include other local jurisdictions.

Chair Donelan made a motion to approve the finding. Mr. Gray seconded and the motion passed.

The second finding involving Alternate Fuel Opportunities is as follows:

Rising costs of motor fuel and the national dialogue on reducing emission of greenhouse gases has led to technological innovations in the area of alternative vehicle fuels. Liquefied Petroleum Gas (LPG or propane) and Compressed Natural Gas (CNG) systems offer more affordable alternatives to traditional motor fuel for some vehicles. Some local entities have already begun to explore opportunities for fleet renewal or conversion so that they may take advantage of these savings, along with associated grants and tax incentives for alternative fuel conversions. The Public Works committee requests the full support of the CEC to review benefits and drawbacks to these alternative fuel sources, with a goal of encouraging local governments to take advantage of savings appropriate to their fleets, and identifying opportunities to expand savings and increase cross-jurisdictional coordination in these efforts.

Chair Donelan made a motion to approve the finding. Ms. Joan Walters seconded and the motion passed.

The third finding regarding Springfield Metro Sanitary District and City Sewer Coordination is as follows:

Numerous local infrastructure systems exist in Sangamon County in support of sanitary and storm water sewage collection and treatment. The largest actors involved in managing and maintaining sewer systems in the region include the Springfield Metro Sanitary District and the City of Springfield's Public Works Department. The Public Works Committee has identified that opportunities for more efficient maintenance may exist if the systems could be handled by a single entity. The committee requests the full support of the CEC to research opportunities and barriers to increasing regional coordination related to funding and management of sewer systems.

Chair Donelan made a motion to approve the finding. Mr. J. D. Sudeth seconded and the motion passed.

Finally, Chair Donelan indicated that the committee would continue to pursue the shared administration finding it had presented at the last meeting.

Next Committee Meeting: Monday, June 10, 3:00 pm; SMSD Spring Creek Treatment Facility



V. NEW BUSINESS

Vice-Chair Murphy asked if there was any new business to come before the commission.

Mr. Erwin introduced the recommendation on Higher Education and Local Government Cooperation from the Community Development Committee. He asked Dr. Kevin Dorsey to present on the recommendation, a draft of which had been provided to the Commission for review. The recommendation describes opportunities and benefits related to local governments using universities as a resource for project research and other capacity needs.

Dr. Dorsey noted that a self-sustaining institutional set-up may be needed for true cooperation to occur. He discussed the best format for a meaningful, accessible system for such cooperation, and indicated that he had reached out to leaders at some of the universities locally regarding their willingness to attend an exploratory meeting on the issue.

Mr. Sims commented on his experiences with local government capacity needs, and also described the lack of local government focus in the Center for State and Policy Research's operations and annual report. He expressed that the CEC's contribution could be to help move university expertise and resources to the assistance of local governments.

After this discussion, the recommendation was presented as follows:

The CEC recommends that local governments and institutions of higher education in the region identify opportunities of mutual benefit such that the teaching and learning that occurs has a practical application for the agencies that serve Sangamon County citizens, and establish a work group to coordinate and facilitate action that takes advantage of these opportunities.

Mr. Erwin made a motion to accept the recommendation. Dr. Dorsey seconded the motion and it passed unanimously.

Next meeting date—June 12, 2013 at 3:00 PM, Location to be the Hoogland Center for the Arts.

VI. PUBLIC COMMENT

Vise-Chair Murphy invited members of the public to comment. There was no additional public comment.

VII. ADJOURNMENT

Vice-Chair Murphy moved to adjourn the meeting. Mr. Erwin seconded the motion. There being no further business, the meeting was adjourned.



Respectfully Submitted,

Jane Lewis
Acting as Recording Secretary

At approximately 0:58, though the recorder continued to record, no sound was picked up for the duration of the recording until 1:12:53. At this point, approximately 4:17 pm, it became evident that the recorder was not functioning, and SSCRPC staff provided a secondary recorder (see Audio Files Parts 2 & 3). Minutes have been completed based on existing recordings and staff notes.